

## My Transcript:

Hello, Today i'm going to give you a mini tutorial on the Google classroom and we'll go over some of the basic features of the Google classroom. Google Classroom is a great organizational tool for teachers and students.

Let's start by Creating a class. To create a classroom , start by going to "classroom.google.com".

When you will first visit this page , you will see this box. Since , this is my first time, using this account. It tells me here what account i'm sign in under. I can't stress enough here to click on the teacher role because if you click on the student button accidentally, the only person who can fix this is your school IT administrator. Once you click teacher , you will see a plus sign on the top of your screen.click that and select create a class.

When naming your class , keep few things in mind. Your students will have this class title on their class screen so make sure it is uniquely identified. Ok, let's give it a name. I'm leaving the details blank. So now you see, once you've created your class it will bring you this page. So this is your class stream. Now this your timeline, As you post your assignments, announcements and other materials, everything will show up here in your stream in chronological order.

The second tab here is for students so that you can invite them and you would do this by clicking on this blue invite button and here you have option to choose from your contacts or choose from a directory .Invited students will receive an email with details.

Now this is really a handy feature but Google classroom requires that teachers and students belong to the same Google Apps domain and if your account and your students accounts doesn't meet this requirement, this feature will not work and you will have to have your student join via this class code you see here.

You can copy this code here and send an email to students with the class code or write it on the board in your classroom.You also have an option to reset or disable the code.

OK , So that's a quick rundown on Google classroom . Hope you enjoyed this little tutorial and it helped you learn how to use google classroom.