

**Writing Test
20 Minutes**

TABE CLAS-E Writing Directions

Adapted for Answer Sheet and Test Administration

(NOTE: Revised September 2017 and replace previous directions)

Substitute this script for the following Writing Test Directions Book Pages:

Level 1	Pages 46 - 48
Level 2	Pages 42 - 44
Level 3	Pages 43 - 45
Level 4	Pages 45 - 47



Ensure that each examinee has the appropriate level test book and an answer sheet.

SAY: **Look at the front of your answer sheet. Do not make any marks on the answer sheet except the ones I tell you to make. (Pause.)**
Find "NAME." Print your name. Print your last name first, then your first name and middle initial. (Pause)
Find "PROGRAM." Print the name of the program you are enrolled in. (Pause. Examiner may write program name on the board).
Find "TEST DATE". Print the month, day and year of today's test date (Pause. Examiner may write date on the board).

SAY: **Open your test book to the Writing test on:**

- **Page 21 (Levels 1 and 4)**
- **Page 25 (Level 2)**
- **Page 19 (Level 3)**

The page should look like this.



Demonstrate with your copy of the test book. Ensure that all examinees are on the correct page in their test books.

SAY: **We will begin by doing some sample questions together.**

For each sample question, print the alphabet letter that goes with the correct answer you choose.



Hold up the adapted Answer Sheet and point to the lines.

SAY: If you want to change an answer, completely erase the alphabet letter you wrote before writing a new alphabet letter answer.

SAMPLE A

SAY: For Sample A, choose the word or words that correctly complete the sentence. Write the alphabet letter that goes with the answer you choose. (“A”, “B”, or “C”)



Give the examinees time to do Sample A.

*Do **not** read the answer choices aloud.*

Sample A

Choose the word or words that correctly complete the sentence.

She _____ a new car.

- A. has
- B. have
- C. is having

SAY: For Sample A, the correct answer is “has,” alphabet letter “A”. The sentence reads, “She has a new car.” If you wrote a different alphabet letter, please erase it now. Then write the correct answer, letter “A.”



Ensure that all examinees have printed the correct letter response.

SAY: Are there any questions? (*Pause*)

SAMPLE B

SAY: Find the next sample question, Sample B.



Demonstrate with your copy of the test book.

SAY: For Sample B, choose the sentence that is correct. Write the alphabet letter that goes with the answer you choose, (“F”, “G”, or “H”).



Give the examinees time to do Sample B.

*Do **not** read the answer choices aloud.*

Sample B

Choose the correct sentence.

F Do have you some paper?

G. Do you have some paper?

H Do have some paper you?

SAY: For Sample B, the correct answer is “Do you have some paper?” letter G. You should have written “G” as your answer. If you wrote a different letter, please erase it now. Then write the correct letter, “G” as your answer.

SAMPLE C

SAY: Find the next sample, Sample C.



Demonstrate with your copy of the test book.

SAY: For Sample C, read the two underlined sentences. Then choose the sentence that **BEST** combines them. Write the alphabet letter that goes with the answer you choose, (“A”, “B”, or “C”).



Give the examinees time to do Sample C.

Do **not** read the answer choices aloud.

Sample C

Read the two underlined sentences. Then choose the sentence that **BEST** combines them.

Dan has a gift.

The gift is for his wife.

- A Dan has a gift is for his wife.
- B. Dan has a gift for his wife
- C Dan has a gift, the gift is for his wife.

SAY: For Sample C, the correct answer is “Dan has a gift for his wife,” letter “B.” If you wrote a different letter for your answer, please erase it now. Write the correct answer, letter “B” for your answer.



Ensure that all examinees have printed the correct letter response.

SAY: Are there any questions? *(Pause)*

SAY: Now you will do the Writing test. Remember to read **all** the directions and information carefully. When you see the word **GO** at the bottom of the page, go on to the next page. When you come to the word **STOP** after Number 20, you have finished the Writing test. You may check your answers in the Writing test only. Then sit quietly until the other examinees have finished.

Are there any questions?



Make the starting and stopping times visible to all examinees in the testing



Ensure that all examinees are in the correct place on their answer sheets. Give the examinees 20 minutes to do the Writing test, At the stopping time:

SAY: Stop. Please close your test book. This is the end of the Writing test. Make sure you have marked all your answers clearly and that you have completely erased any marks you do not want.

Pause to five examinees time to check their answer sheets.

SAY: I will now collect your test book and answer sheet.

After the test books and answer sheets are collected,

SAY: We will now do the second part of the Writing Test. I will now hand out the Expository Writing Folio. Do not open the writing folio until I tell you to do so.

Distribute one copy of the Expository Writing Folio to each examinee. Follow the Directions for Administering the Expository Writing Folio in the Test Directions book.